DECEMBER 4, 2006 MEETING:

Amy McCrory and Cara Gilgenbach presented the EAD TF's final report and its request for an extension and additional personnel to the OhioLINK DMSC on Monday, December 4, 2006.

In advance of the meeting, DMSC members had received by email the TF's final report, so Amy and Cara focused on summarizing some key elements of that report and providing DMSC members with the latest developments on the EAD Application.

Amy reviewed the work of the TF during the initial two-year charge period and noted in particular the Content Guidelines and the Starter Packet. She showed the DMSC the current TF website where these documents are posted, along with the html versions of the element pages.

Cara provided the group with a summary of work completed on the EAD Application to date including a short look at the top-level specifications the TF prepared as well as a look at the Application itself (now in its early stages of functionality). She also emphasized the fact that the application goes beyond a plug-in template for existing software.

Amy and Cara also touched on work currently in progress, notably the creation of the component-level specs for the programmers.

Amy reviewed testing and development of DLXS and PLEADE search software. Now that OhioLINK is adopting XTF for its Ebooks program, XTF will be used to deliver EAD as well. Amy and Sheila will begin developing XTF in January.

The DMSC congratulated and thanked the TF for its work and approved the year-long extension to its charge. It also thanked the KSU Libraries Systems staff who are programming the Application. Additionally, the group approved the recommended additional personnel for the TF. The chair of DMSC will contact the potential new members to see who is able to serve.

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DECEMBER 5, 2006 MEETING:

Amy McCrory and Cara Gilgenbach met with staff at OhioLINK and Dave Gaj from KSU Libraries Systems (who participated by phone). OhioLINK staff present: Anne Gilliland; Peter Murray; Sheila Yeh; François d'Erneville; Lynna [last name?]; Greg German

1) Cara and Amy provided the OhioLINK staff with a brief description of the EAD TF's work to date, focusing especially on the development of the EAD Application.

2) The application will continue to be developed at KSU and then eventually migrated to OhioLINK.
3) Authentication was discussed. Peter mentioned that at some point in the future, there might be a "universal account system" for OhioLINK that could possibly come into play with registration/authentication.

4) There was some discussion of the eventual need for policies to be created by OhioLINK in regard to who can register to use the application; whether or not that registration is permanent or would expire at some point.

5) Sheila, Amy, Dave, and Peter talked about using Fedora as the repository mechanism and xtf as the search mechanism.

6) Peter and Dave discussed source code and how edits should be handled.

7) Dates were discussed. It is very hard to know for sure when certain portions of the application will be completed, but the TF and KSU Systems are aiming for late January for top level and possibly March/April for component level. The TF has not completed component-level specs, so the programmers cannot project a completion date until they see those.